

TMDL Program
FY 2018 Quarter 1 Progress Report
Time Period Covered: 9/01/2017 – 11/30/2017
Name of Project: Houston-Galveston Area TMDL Public Participation Project
Contract No./Work Order 582-14-42709-11

Date: December 22, 2017

TASK #1 PROJECT ADMINISTRATION

Deliverable(s)	Due Date	Status
List all deliverables under the task described above	List the due dates for each deliverable	If the deliverable has been completed, enter the date submitted to the TCEQ. If the deliverable has not been completed, briefly describe the status of each deliverable.
PRs (Task 1.1)	December 15, 2017	Completed on December 22, 2017.
Weekly E-mail Updates (Task 1.2)	At the start of each week	Provided hard copies with report.
FSRs (Task 1.3)	December 15, 2017	Provided as a separate report.

Work Performed This Period – detail all activities for this task and briefly describe the progress on each deliverable:

Work performed for this task during this period included writing and assembling the monthly report. Copies of weekly emails are attached. H-GAC worked during the Quarter with TCEQ to develop Task 5 Coastal Communities and started proceedings to amend the Work Order.

TASK #2 PUBLIC OUTREACH AND SUPPORT FOR THE BIG AND RELATED IMPLEMENTATION ACTIVITIES

Deliverable(s)	Due Date	Status
List all deliverables under the task described above	List the due dates for each deliverable	If the deliverable has been completed, enter the date submitted to the TCEQ. If the deliverable has not been completed, briefly describe the status of each deliverable.
Provide support for a minimum of two public meetings, workshops, or outreach activities and up to ten associate BIG work group meetings (Task 2.1)	As needed and scheduled	<u>BIG Fall Meeting:</u> the fall meeting was held on October 31, 2017 during this project quarter. <u>Coordination and Policy Work Group: met on September 25, 2017.</u>
Draft meeting or event agenda and materials (Task 2.2)	Two (2) weeks prior to meeting	The BIG meeting agenda and presentation provided to TCEQ prior to the meeting.
Draft meeting or event summary (Task 2.3)	Within two (2) weeks following completion of meeting	Meeting summary provided in weekly report.
Final agenda and meeting or event summary, list of attendees and contact information, and copies of any printed materials (Task 2.4)	Within thirty (30) days of the completion of the meeting	Final agenda, meeting materials, presentation and list of attendees provided with the 1 st Quarter Progress Report.

Implementation Summary Report (Task 2.5)	August 31, 2018	Not started.
Digital copy of regional implementation database (Task 2.6)	August 31, 2018	Not due.

Work Performed This Period – detail all activities for this task and briefly describe the progress on each deliverable:

BIG Fall Meeting: Most of the work completed in the first quarter was in preparation and execution of the BIG Fall meeting, held on October 31, 2017. This preparation included hosting the BIG Coordination and Policy Workgroup; scheduling the meeting; announcing the meeting through newsletters, public engagement services (Constant Contact), and personal email; agenda, and presentation and meeting packet preparation. A draft meeting summary has been attached to this report.

Coordination and Policy Work Group: The work group met on September 25, 2017. This meeting had been planned for August but had to be postponed due to Hurricane Harvey. The work group reviewed and commented on the BIG 2017 draft Annual Report, a draft implementation letter to TCEQ and a draft BIG fall meeting agenda. A summary of the meeting has been attached to this report. Much of the work for this meeting included communicating with stakeholders to identify and set the date and drafting and printing meeting materials, including the agenda, draft Annual Report, and other associated documents.

Staff also participated in workshops, outreach, and regional meetings in relation to this task. Those meetings are listed below under the heading Additional Related Meetings, Training, Events and Conferences.

TASK #3 PUBLIC OUTREACH SUPPORT FOR THE UPPER OYSTER CREEK COORDINATING COMMITTEE AND RELATED IMPLEMENTATION ACTIVITIES

Deliverable(s)	Due Date	Status
List all deliverables under the task described above	List the due dates for each deliverable	If the deliverable has been completed, enter the date submitted to the TCEQ. If the deliverable has not been completed, briefly describe the status of each deliverable.
Provide support for one and up to two public meetings or events (Task 3.1)	As needed and scheduled.	No meetings or activities carried out during the quarter.
Draft meeting or event agenda and materials (Task 3.2)	Two (2) weeks prior to meeting	No meetings or activities carried out during the quarter.
Draft meeting or event summary (Task 3.3)	Within two (2) weeks following completion of meeting	No meetings or activities carried out during the quarter.
Final agenda and meeting or event summary, list of attendees and contact information, and copies of any printed materials (Task 3.4)	Within thirty (30) days of the completion of the meeting	No meetings or activities carried out during the quarter.

Work Performed This Period

No meetings or work related to Task 3 were carried out during the quarter.

TASK #4 PUBLIC OUTREACH SUPPORT FOR OTHER TMDL PROJECTS IN THE HOUSTON AREA

Deliverable(s)	Due Date	Status
List all deliverables under the task described above	List the due dates for each deliverable	Final progress report and evaluation submitted to TCEQ
Support for other TMDL public outreach activities, as needed (Task 4.1)	As requested and scheduled.	No meetings or activities carried out during the quarter.
Draft meeting or event agenda and materials (Task 4.2)	Two (2) weeks prior to meeting	No meetings or activities carried out during the quarter.
Draft meeting or event summary (Task 4.3)	Within two (2) weeks following completion of meeting	No meetings or activities carried out during the quarter.
Final agenda and meeting summary, list of attendees and contact information, and copies of any printed materials (Task 4.4)	Within thirty (30) days of the completion of the meeting	No meetings or activities carried out during the quarter.

Work Performed This Period – detail all activities for this task and briefly describe the progress on each deliverable:

No work was carried out for Task 4.

ADDITIONAL RELATED MEETINGS, TRAINING, EVENTS, AND CONFERENCES

- 1) Presentations:
 - a. September 26, 2017 – staff presented at the Clean Waters Initiative on Total Maximum Daily Load Studies.
- 2) Meetings, Events and Conferences:
 - a. September 26, 2017 – staff attended and presented at the Clean Waters Initiative workshop entitled Using Watershed-based Plans to Improve Water Quality.
 - b. October 16, 2017 – staff attended the Galveston Brazoria County Watershed Coalition, led by TX AgriLife.
 - c. October 19, 2017 – staff attended and presented at the BPA Symposium, Houston, TX. Staff provided a presentation on the BIG.
 - d. November 8, 2017 – staff attended the Boater Waste meeting facilitated by the Galveston Bay Foundation.
 - e. November 13, 2017 – staff attended the Galveston Brazoria County Watershed Coalition.
- 3) Associated Implementation Projects and Programs
 - a. LID Project – staff participated in a project kick-off meeting with the City of Pearland. H-GAC will be working with the city to review current ordinance and codes to develop recommendation to encourage the use of LID and green infrastructure practices.

- b. West Fork of the San Jacinto River Watershed Protection Plan – Project is in plan writing phase.
Stakeholders continue to meet to discuss progress.
- 4) Associated Partner Activities
 - a. None.

BRIEF DESCRIPTION OF OVERALL FINDINGS:

Work during this quarter focused on securing final approval of the 2017 Annual Report and beginning to gather information and data for the 2017 Annual Report.

Significant Problems (describe any scheduling shortfalls, detail significant problems and how these problems were resolved, etc.):

No problems were encountered this quarter.